Graduate School of Engineering and Science, University of the Ryukyus
Smart City Human Resources Development Program (Master's Program)

(Non-Scholarship)

About the Program

The Smart City Human Resources Development Program offers better opportunities for graduate study particularly to students from abroad by (1) conducting all courses in the English language, and (2) commencing the academic program in October. *

This is a call for application to a two-year Master's Course for the academic years 2020-2022.

Upon enrollment, candidates will each be assigned to an advisor who will direct their thesis research for two years in their designated field of specialization. The degree of Master of Engineering will be awarded in recognition of thesis research and course work including seminars, with a minimum of 30 credits hours.

Before deciding the field and the topic of research, applicants are encouraged and advised to contact appropriate supervisor(s) listed in the List of Faculty Members.

* This program is also open to applicants who possess Japanese citizenship.

Guidelines for Application (Fall 2020)

1. Number of International Students for Admission

A small, limited number of students will be accepted for enrollment under the Smart City Human Resources Development Program.

2. Qualifications Required for Applicants

(1) Prospective applicants are advised to contact potential thesis advisors at the University of the Ryukyus for consultation on research themes and plans; applicants without an advisor's prior approval may not receive full consideration during the admission screening.
(2) Nationality: Open to applicants of all nationalities.
(3) Education: Applicants for the Graduate Program leading to a Master's Degree should have been conferred or be receiving a Bachelor's Degree (or an equivalent) as of **September 30th, 2020.**
University graduates, who have completed 16 years of formal education outside of Japan, or those who possess qualifications equivalent to that of a university graduates.
(4) Health: Applicants should be in good mental and physical health.
(5) Language proficiency: Applicants should be fluent in English.
(6) Time limit for arrival in Japan: Applicants should arrive in Japan between **September 21st and October 2nd, 2020.**

3. Expenses *tax included

(1) Entrance Examination Fee: 30,000 JPY
(2) Admission Fee: 282,000 JPY
(3) Tuition Fee: A total of 535,800 JPY for one year, to be paid in April and October in two separate installments.

1) The University shall waive the collection of admission fees for privately financed international students who are enrolled in this program.
2) The University shall waive the payment of tuition for the top three scoring privately financed students who are enrolled in this program.
3) The University will also offer privately financed students partial exemption from tuition fees. The exemption will be granted to students with outstanding academic achievements who have extreme difficulty in paying tuition due to financial difficulties.

4. Selection and Admission

Applicants will be examined by the Screening Committee of the Program. Only those who have a solid academic background, good research capabilities and a strong commitment to research shall be selected. Selection outcomes will be announced **in March 2020.**

5. Enrollment

The official date of enrollment is **October 1st, 2020.**

6. Application

All the following documents should be sent by registered airmail with relevant postal insurance. Applications must be received by the Graduate School of Engineering and Science of the University of the Ryukyus before February 1st, 2020.

(1) Application Form (please use requisite form)……Form I-2, II-2, III
(2) Health Certificate (certified by a public hospital within the past 6 months)……Form IV
(3) Certificate of Graduation or Diploma (undergraduate and/or graduate) or Certified Letter from the university at which the applicant is currently enrolled stating the expected graduation date.
(4) Official Academic Transcript (undergraduate and/or graduate) with the relevant English translations.
A GRADE POINT AVERAGE (GPA) must be issued by the university authorities.

$$\text{GPA} = \frac{(\text{A course credits} \times 4\text{points}) + (\text{B course credits} \times 3\text{points}) + (\text{C course credits} \times 2\text{ points}) + (\text{D course credits} \times 1\text{Point})}{\text{Total Credits Registered}}$$

Grading Scale

A ……	Excellent (90-100)	4 Grade Points
B ……	Good (80-89)	3 Grade Points
C ……	Average (70-79)	2 Grade Points
D ……	Passing (60-69)	1 Grade Point
F ……	Failure (0-59)	0 Grade Point

(5) Certificate of Citizenship or Proof of Residence in applicant's home country (e.g. a copy of the applicant's passport.)
(6) Letter of Recommendation, addressed to the President of the University of the Ryukyus, by the dean or head of the university/institution……Form V
(7) Letter(s) of reference from those familiar with the applicant's research /academic capabilities.
(8) Two photographs (close-up portrait of face and shoulders, no headgear against a plain background), 4.5cm×3.5cm in size, taken within 6 months of the application date. One copy should be attached to the application form (electronic data will be accepted). One additional photograph should be enclosed therein, with the applicant's name and the nationality clearly written on the reverse side of the photograph.
(9) AN OFFICIAL TOEFL SCORE of 550 (Paper-based Test Score), or 79-80 (Internet-based Test Score) or IELTS SCORE of 5.5 or above for an applicant whose instructional language at the home institution is NOT English. An original or a certified copy of an OFFICIAL TOEFL/IELTS score report must be submitted.
A certificate indicating the medium of instruction in English issued by the university authority can be substituted for a TOEFL/IELTS score for an applicant whose instructional language at the home institution is English.
(10) An abstract of the graduation thesis or project. Those who are not required by their universities to submit a graduation thesis should submit an outline of their major field of study.
(11) Guarantor form (Form VI)
(12) Those currently employed must submit a certificate or document from their employer stating approval for the applicant to attend the University of the Ryukyus in the event of program acceptance.
(13) Entrance Examination Fee: 30,000 JPY. *tax included
The entrance examination fee should be paid by bank transfer before the application deadline. Please refer to the following for payment details.

*Payment information

Beneficiary Name: KOKURITSUDAIGAKUHOUJIN RYUKYUDAIGAKU
Beneficiary Address: 1 Senbaru, Nishihara, Okinawa 903-0213, Japan
Bank Name: Bank of the Ryukyus (Bank Code No.0187)
Branch: Ginowan (Bank Code No. 512)
Account Number: 428711
Bank Address: 1-5-3 Ginowan, Ginowan-shi, Okinawa 901-2211, Japan
Bank Phone Number: +81-98-893-2231
Swift Code: RYUBJPJZ

Payment Deadline: **February 1st, 2020.**

*Documents submitted by applicants who fail to remit payment of the entrance examination fee before **February 1st, 2020** will not be considered for selection.

*All applicable bank transfer fees are charged separately and must be borne by the applicant. Please inquire at your bank for more information.

*Please notify us by email if you are intending to remit payment by wire transfer.
E-mail: kggakmu@acs.u-ryukyu.ac.jp

Remarks:

1) All documents to be submitted should be written or typed in English on the requisite forms.
2) All documents are to be prepared in English. For those unable to complete the forms in English, separate English translations must be attached.
3) Letters of recommendation and references should indicate the English proficiency of applicants as excellent, good, or fair.
4) Information for documents (1), (2), (6) and (11) must be written on the forms provided. Only the original forms will be accepted.
5) Applications will not be accepted if any of the above documents are incomplete, incorrect or lacking supporting evidence. They will not be accepted if they arrive after the stipulated deadline.
6) All submitted documents will be retained and will not be returned to applicants.

7. Application Deadline

Documents for application should be submitted to the Academic Affairs Unit (Faculty of Engineering), Graduate School of Engineering and Science, the University of the Ryukyus by **February 1st, 2020.**

8. Other Notes

(1) Successful applicants are expected to study and understand the geography, climate, customs and habits of Okinawa as well as the general features and conditions of the University of the Ryukyus. It must be noted that English is not normally spoken among most people in Okinawa.
(2) On-campus accommodation (Senbaru Student Dormitory) may be available for application given adequate vacancies.
(3) Areas of research conducted by faculty members and program curricula are outlined in the following section.
(4) It is recommended that accepted students be well acquainted with the Japanese language, culture, and customs. Knowledge of the Japanese language is necessary in daily life.

9. Security Export Control

University of the Ryukyus performs the Security Export Control under the "Foreign Exchange and Foreign Trade Act (FEFTA)" in order to prevent from obstructing the maintenance of international peace and security due to the education and research content that provide to overseas students.

Applicants might be requested to change the content of their desired education or research.

Important Notice

Applications must be sent by registered air mail.
All correspondence related to this application should be addressed to:

Academic Affairs Unit (Faculty of Engineering)
Graduate School of Engineering and Science
University of the Ryukyus
1 Senbaru
Nishihara, Okinawa 903-0213
Japan

Phone: +81-98-895-8593
Email: kggakmu@acs.u-ryukyu.ac.jp